



MEETING OF THE REGULAR CITY COUNCIL

Council Chambers, City Hall – 131 N Main St

November 12, 2020 at 7:00 PM

MINUTES

HONORABLE MAYOR MIZE AND MEMBERS OF THE COUNCIL

CALL REGULAR MEETING TO ORDER

MEMBERS PRESENT

Mayor Philip Mize called the meeting to order at 7:00 pm. Council members Jeff Albers, Kassie Gile, Ryan Graf, Greg Williams, and Greg Kampling were present. Staff present were City Administrator/Clerk Danielle Young, City Attorney Austin Parker, Police Chief Ken Winter, Director of Golf Kevin Fowler and Maintenance Superintendent Brad Ewy (phone). Guests present were Travis Mounts, Times Sentinel and Travis McKee.

PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

PRAYER- Pastor Travis McKee led the prayer.

DETERMINE AGENDA ADDITIONS

CONSENT AGENDA

All matters listed on the Consent Agenda are considered one motion and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A) Bills List
- B) Approval of minutes for the October 8th, 2020 Council meeting.
- C) Approval of minutes for the October 9th, 2020 Council meeting.
- D) Mechanical - 105 E Shadybrook - Redbird Service Co
Commercial Bldg - 105 E Shadybrook - Commerce Construction
Well - 642 E 6th - Weninger Drilling
Roofing - 737 E 2nd - Burwell Construction
Wrecking - 105 Shadybrook - Commerce Construction
Building - 528 E 2nd Ave - Dan Dawson
Fence - 438 Quail Run Ct - Jason Gregory
Electrical - 229 Lakeside Dr. - Fahnestock
Plumbing - 105 Shadybrook - Ck Contracting
Electrical - 105 Shadybrook - W Electric
Roofing - 218 W 1st Ave - 4 C Construction
Siding - 728 Lincoln - Kampling Construction
Mechanical - 427 Roosevelt - Cheney Electric Service
Carport - 6 Heather Lane - David Sagner

Curb Cut/Approach - 351 Lakeside - Rodriguez Concrete

Motion to approve as listed.

Motion made by Councilmember Albers, Seconded by Councilmember Gile.

Voting Yea: Councilmember Kampling, Councilmember Williams, Councilmember Graf

PUBLIC AGENDA

Travis McKee addressed Council and asked them to support the Sedgwick County Health Order. He reminded Council that Sedgwick County had passed the 23% positivity rate. McKee discussed the effects of the virus, the climbing numbers, the cluster at the Golden Age Home and asked the City Council to join with Sedgwick County's efforts to help save lives and keep the kids in school.

OLD BUSINESS

NEW BUSINESS

PRESENTATION BY ERIC MEYER OF GEORGE, BOWERMAN, AND NOEL, P.A. CONCERNING THE 2019 YEARLY AUDIT

Auditor Eric Meyer discussed the City's 2019 Audit and Financials. He reported the City's overall debt total was \$1.8 million and cash increased in 2019 from 2.645 million to 3.745 million, with all funds having a cash increase. Meyer reported the General Fund had 150 days of cash on hand and a general rule is for 90-180 days. The Capital Improvement Reserve fund increased in 2019 from \$441,138 to \$665,559 and did not see a need to increase utility rates.

The management letter discussed an issue discovered with estimating the gas rate computation based on the meter charge, but it had already been corrected in 2020. There were no disagreements with management.

Councilmember Albers discussed a fine line of having too much cash. Future projects were discussed and the ability to issue temporary notes for up to 4 years.

CONSIDERATION OF PURCHASING MINI EXCAVATOR

Three bids from Ditch Witch, Bobcat, and Caterpillar were received on purchasing a mini excavator to be utilized amongst the utility and street departments. Funds were budgeted for 2020 to be split amongst the departments.

Motion to purchase Bob Cat mini excavator in the amount of \$51,500

Motion made by Councilmember Graf, Seconded by Councilmember Gile.

Voting Yea: Councilmember Kampling, Councilmember Williams, Councilmember Albers

CONSIDERATION OF INSTALLING A GENERATOR AT CITY HALL

Young and Ewy explained that the current generator that is available to City Hall will be installed permanently at the water well. With St. Rose Catholic Church hooking up to the City's Water, the City will install a variable speed drive and need to maintain pressure at all times on the lines so a generator will also need to be installed permanently. The existing generator is a larger 3 phase generator that is needed at the wells and smaller one could be purchased and permanently installed at City Hall along with a new auto-transfer switch. Three bids were received.

Grainger \$10,572 (+ contract labor estimated at \$1000)

Twietmeyer Electric \$14,492.60 + \$1000 labor

Cheney Electric \$18,054 (labor included)

Motion: to approve installing generator at City Hall from Grainger for \$10,572 + labor

Motion made by Councilmember Kampling, Seconded by Councilmember Williams.

Voting Yea: Councilmember Albers, Councilmember Gile, Councilmember Graf

CONSIDERATION OF MAYOR MIZE'S APPOINTMENT

Cheney Fire Department and Mayor Phil Mize have requested the appointment of Firefighter Mason Schell.

Motion to confirm the Mayor's appointment.

Motion made by Councilmember Albers, Seconded by Councilmember Graf.

Voting Yea: Councilmember Kampling, Councilmember Williams, Councilmember Gile

CONSIDERATION OF VISION INSURANCE RATES FOR 2021

Young stated that vision insurance coverage for employee's renews January 1, 2021. Insurance rates will remain the same through 2021. Employees pay 100% of the cost.

Motion to approve the Surency Vision Plan.

Motion made by Councilmember Albers, Seconded by Councilmember Gile.

Voting Yea: Councilmember Kampling, Councilmember Williams, Councilmember Graf

CONSIDERATION OF KANSAS CITY LIFE INSURANCE RATES FOR 2021

Young stated the City of Cheney provides a \$12,500 life insurance policy for all full-time employees as part of their Employee Benefit Package. Renewal rates were remaining the same.

Motion to approve the renewal rates from Kansas City Life.

Motion made by Councilmember Kampling, Seconded by Councilmember Graf.

Voting Yea: Councilmember Williams, Councilmember Albers, Councilmember Gile

ADOPTION OF SICK LEAVE BANK POLICY

Administrator Young explained that Section E-6 (j) of the City's Personnel Policy stated the City has a "Shared Leave Program". The policy references that additional information and procedures for donation and requesting Shared Leave time are available from the City Clerk. To address the procedures, staff is requesting an update to the "Shared Leave Program" section of the Personnel Policy found on page 22-24 of the policy.

The Shared Leave Program would allow full-time employees to donate a minimum of 8 hours in January towards the bank. They would then be eligible to utilize hours in the bank for the year, but would be required to pay the sick leave hours back. Limits were outlined in the policy.

Motion to adopt the updated Personnel Policy.

Motion made by Councilmember Albers, Seconded by Councilmember Williams.

Voting Yea: Councilmember Kampling, Councilmember Gile, Councilmember Graf

CONSIDERATION OF PAYING FREIGHT COST AND GROUND COVER FOR PLAYGROUND EQUIPMENT

Cheney Recreation Commission has been awarded a 50% matching grant to purchase playground equipment at the South Complex. This equipment will be added to make the current playground larger. The Rec has asked the City to help pay for the freight and mulch. The City and Rec partnered in 2016 on the current playground with the City also paying for the freight and mulch in the amount of \$7,251. The requested amount for this year's freight and mulch will be available at the meeting.

Mayor Mize preferred to wait until the City knew what piece of equipment was being requested.

Motion made by Councilmember Jeff Albers to table the item. Seconded by Councilmember Gile.
Voting Yea: Councilmember Kampling, Councilmember Graf, Councilmember Williams

CONSIDERATION OF PURCHASING SCBA FOR CHENEY FIRE DEPARTMENT

Chief Ewy stated there were twelve self-contained breathing apparatuses are up for sale on GovDeals. They have only been used for a year and are 15 year packs. The Fire Association met to approve the purchase and are requesting the City share the cost.

Currently the fire department's air-packs are out of compliance and the Department had planned to purchase ten new packs utilizing pricing from Hutchinson Fire Department after the first of the year at \$6,300/pack.

Ewy explained that each fireman has their own mask that hooks up to the air packs. There are 21 firefighters on the department, but will only purchase 12 air packs.

Motion to split the purchase of the SCBAs with the Fire Association and City each put in \$25,000.
Motion made by Councilmember Kampling, Seconded by Councilmember Graf.
Voting Yea: Councilmember Williams, Councilmember Albers, Councilmember Gile

CONSIDERATION OF PURCHASE JACOBSEN MOWER

Cherry Oaks Golf Course requested the purchase a demo mower in the amount of \$57,960.

Director of Golf Kevin Fowler explained that the course last purchased a rough mower 8 years ago in 2012 for roughly \$48,000 brand new. That has been their primary mower for 4 years. In 2016, they purchased an additional 2009 used mower. Both units have the equivalency hours of a quarter-million miles.

Two years ago, the course purchased a Jacobsen greens mowers and Fowler had been hoping to purchase an additional Jacobsen for the fleet. The Jacobsen is 5" wider than the current Toro mower. Fowler looked for other used mowers and found a 2016 at Crestview Country Club with 3500 hours for \$28,000, but he thought that had too many hours for too much money.

Other comparable units' new cost: Toro- \$65,200 and Jacobsen- \$61,669 new

The Jacobsen demo unit had 100 hours and they were asking \$57,960 with a full 2 year warranty with date of purchase. If the purchase is approved, Fowler stated they would sell the 2009 mower that was purchased in 2016 on PurpleWave.

Motion: Purchase Jacobsen mower in the amount of \$57,960.
Motion made by Councilmember Graf, Seconded by Councilmember Albers.
Voting Yea: Councilmember Kampling, Councilmember Williams, Councilmember Gile

Motion: sell of 2009 Toro 4100 on Purple Wave
Motion made by Councilmember Kassie Gile. Seconded by Councilmember Graf.
Voting Yea: Councilmember Kampling, Councilmember Williams, Councilmember Albers

CONSIDERATION OF ENFORCEMENT OF SEDGWICK COUNTY HEALTH ORDER

Young stated that Sedgwick County had asked cities to partner with them on enforcing the new Health Order to help fight Covid-19. If the City wishes to proceed, any official from the City or County could initiate a complaint

against a business or individual by notifying the County health Department through email. A warning letter from the Health Department would be sent to the offending party with a copy being sent to the City. If subsequent offenses occur, an official could send a written complaint to the Health Department and the County will serve a notice to appear in Sedgwick County Court with a \$500 fine.

Councilmember Albers saw several issues with giving Sedgwick County jurisdiction within the City to enforce the Order and in penalizing businesses owners if people inside their business weren't wearing masks.

Pastor McKee addressed Council and thought it was important to ask businesses to recognize the emergency that's happening.

Travis Mounts didn't think businesses should be punished for what customers were doing, but thought everyone in the food industry should all be wearing a mask and thought businesses should enforce the Order with their employees

Councilmember Kampling and Councilmember Albers thought the City should encourage businesses to follow the Order.

Attorney Austin Parker thought a level of discretion could be given to the police chief to enforce the Order and utilize Municipal Court, if needed.

Councilmember Albers stated he was not against enforcement, but was against Sedgwick County having jurisdiction within the City and thought the Police Department would have the best interest of the community in mind with existing relationships.

Council thought enforcement could be done with warnings, training, and education of what the City is trying to keep from happening. Councilmember Kampling thought something needed to be done if more positive cases in Cheney were reported again like today.

Mayor Mize added that if the majority of people have a mask on, then others are more inclined to keep their masks on too. Travis McKee added that social pressure and top down leadership were helpful.

Council decided to proceed with local enforcement and would discuss the agreement with Sedgwick County when it was received.

REPORTS

Police Report

Chief Ken Winter reported that they had received an \$1,100 grant from KDOT to purchase stop sticks.

Councilmember Williams asked about Officers working at the wedding venue. Winter stated that was on personal time and paid individually.

Fire Report

Chief Ewy reported that the Fire Department had run on several COVID patients lately.

Maintenance Report

Maintenance Superintendent Brad Ewy had nothing additional to report.

Golf Course Report

Director of Golf Kevin Fowler had nothing to add.

Administrator's Report

Administrator Danielle Young asked for Council's approval to purchase Cheney jackets for employees instead of holding the annual Christmas Party, due to COVID restrictions.

Young announced they distributed 89 PPE kits to Cheney businesses.

Young also reported that the City would receive an additional \$100/month for a new antenna installed on the City's cell tower.

ATTORNEY'S ITEMS

Attorney Austin Parker had nothing to add.

MAYOR'S ITEMS

Mayor Phil Mize had nothing to add.

COUNCIL ITEMS

- Councilmember Greg Williams had nothing to report.
- Councilmember Jeff Albers had nothing to report.
- Councilmember Kassie Gile had nothing to report.
- Councilmember Ryan Graf had nothing to report.
- Councilmember Greg Kampling had nothing to report.

ADJOURN

Motion to Adjourn at 8:56 pm.

Motion made by Councilmember Gile, Seconded by Councilmember Williams.

Voting Yea: Councilmember Kampling, Councilmember Albers, Councilmember Graf



(seal)

A handwritten signature in blue ink that reads "Philip Mize". Below the signature is a horizontal line, and underneath the line, the name "Mayor Philip Mize" is printed in a black, sans-serif font.

Mayor Philip Mize

Attest:

A handwritten signature in black ink that reads "Danielle Young". Below the signature is a horizontal line, and underneath the line, the name "Danielle Young, Admin/Clerk" is printed in a black, sans-serif font.

Danielle Young, Admin/Clerk